

Leonard High School
Leonard, TX
Campus Improvement Plan
2004-2005

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MISSION OF LEONARD INDEPENDENT SCHOOL DISTRICT

Leonard ISD will become an exemplary school system, which is successful and competitive in a safe and secure environment through organized leadership following sound financial practices.

MISSION OF LEONARD HIGH SCHOOL

In conjunction with the Leonard Independent School District's mission, the mission at Leonard High School is to provide a safe and secure environment in which student can learn how to be successful, practice punctuality and regular attendance, participate in some type of extracurricular activity in order to make them more well-rounded and avoid dropping out by learning skills which can be used throughout life.

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GOALS

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Goal 1: Recommended High School and Distinguished Achievement Programs

Long Range Goal: To increase the number of students taking course on the Recommended High School or Distinguished Achievement Program (DAP) to 60% by 2004-2005.

Performance Objective: To increase the number of incoming freshmen choosing the advanced program by 5% per year.

Needs Assessment: (1) Casual factors include the lack of information to students and parents concerning the Recommended Program, the DAP, and the advantages. (2) A lack of goal-setting strategies for 8th grade students.

STRATEGIES/ACTIVITIES	RESOURCES	PERSON(S) RESPONSIBLE	TIMELINES	COMPLETION EVIDENCE	FORMATIVE EVALUATION	SUMMATIVE EVALUATION
Provide information and encourage students to make sound curriculum choices and accept the more challenging programs at the end of their eighth grade year	Develop a four-year goal-setting portfolio for incoming freshmen	Principal Counselor	Annually	Percentage of students graduating on the higher level programs each year	The number of students accepting the Recommended Program or DAP their freshman year	Percent of seniors graduating of the Recommended Program or DAP
Provide students with higher education admissions information and financial aid opportunities	Parents' night; pre-registration	Principal Counselor	Annually	Successful admission to higher education institution	Follow-up on graduates	Follow-up survey
Provide information about the TEXAS and Teach for Texas grant program	Parents' night; pre-registration	Principal Counselor	Annually	Successful admission and awarded grants	Follow-up on graduates	Follow-up survey
Pay for textbooks for dual-credit classes through an approved college or university	Seek help through local businesses and school board	Principal Counselor	Annually	Number of students entering colleges under dual-credit/tech prep umbrella	Enrollment in dual-credit classes	Students graduating on DAP
Pre-register eighth graders for high school in the spring of their eighth grade year and include junior high teachers and parents in the registration	Develop a four-year goal-setting portfolio for incoming freshmen	Principal Counselor Teachers	Annually	Percentage of students graduating on the higher level programs each year	The number of students accepting the Recommended Program or DAP their freshman year	Percent of seniors graduating of the Recommended Program or DAP

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Goal 2: College Admissions Test

Long Range Goal: To increase the number of students on the recommended or distinguished achievement tract taking the SAT or ACT .

Performance Objective: To increase by 5% annually the number of students taking either the SAT or ACT.

Needs Assessment: (1) Indecision on the part of the students about their future plans. (2) Lack of communication between school and parents about college requirements.

STRATEGIES/ACTIVITIES	RESOURCES	PERSON(S) RESPONSIBLE	TIMELINES	COMPLETION EVIDENCE	FORMATIVE EVALUATION	SUMMATIVE EVALUATION
School will pay for half the costs of the ACT for all students 21, 22, or 23 on the test	Remediation and preparation software	Principal Counselor Supt.	Annually	ACT and SAT scores AEIS data	Scores	Number of students taking the ACT or SAT each year
School will pay for all of the cost of the test for student who score 24 or above on the test	Remediation and preparation software	Principal Counselor Supt.	Annually	ACT and SAT scores AEIS data	Test results	Test results
Publish information in the local newspaper about testing dates and requirements	Writer of articles; newspaper editors; research; media expenses	Principal Counselor	Annually	Students who register	Test results	Test results
Give PLAN test to 10 grade students to monitor and remediate students for SAT or ACT	PLAN test; curriculum study guides	Principal Counselor	Annually	PLAN test scores	PLAN test	Test results
Offer PSAT to any student who wishes to take the test	Cost of PSAT test	Principal Counselor Supt.	Annually	PSAT test scores	PSAT test	Test results
Inform students and parents of requirements for higher education institutes	Refreshments at Parents' Night and flyers to send home prior to event.	Principal Counselor	Annually	Students who register and enter college	Follow-up on college students	Follow-up on college and voc. tech graduates

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Goal 3: Attendance

Long Range Goal: To increase attendance rate to 97%.

Performance Objective: To increase daily attendance rate to 96%.

Needs Assessment: (1) Parents who leave home before students leave for school and get home long after students have arrived home from school. (2) Attendance is not a priority.

STRATEGIES/ACTIVITIES	RESOURCES	PERSON(S) RESPONSIBLE	TIMELINES	COMPLETION EVIDENCE	FORMATIVE EVALUATION	SUMMATIVE EVALUATION
Encourage participation in extracurricular activities where attendance is also mandatory for something the students have chosen to do	Funds for extracurricular activities	Principal Counselor Coaches SRO	Annually	PEIMS report	Enrollment numbers in extracurricular activities	Attendance rate for the year.
Monitor absences and contact parents immediately when a student is absent	Long distance phone calls to parents who work out of town; computer hardware and software for SRO	Principal Counselor Attendance Clerk SRO	Annually	PEIMS report	Periodic attendance checks	Attendance rate for the year
School Resource Officer (SRO) will contact parents on the second unexcused absence	Long distance phone calls to parents who work out of town; hardware and computer software for SRO	Principal Counselor Attendance Clerk SRO	Annually	PEIMS report	Periodic attendance checks	Attendance rate for the year.
Justice of the Peace and school administrators will work together for a zero-tolerance policy on truancy	Funds for night and summer court attendance	Principal Counselor Attendance Clerk SRO	Annually	PEIMS report	Periodic attendance checks	Attendance rate for the year

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Goal 4: Dropout Rate

Long Range Goal: To maintain a dropout rate of less than 1%.

Performance Objective: To continue to reduce dropout rate.

Needs Assessment: (1) Students who stay in Leonard and do not further their education or become employed.

STRATEGIES/ACTIVITIES	RESOURCES	PERSON(S) RESPONSIBLE	TIMELINES	COMPLETION EVIDENCE	FORMATIVE EVALUATION	SUMMATIVE EVALUATION
Get students involved in extracurricular activities	Booster clubs	Principal Counselor Coaches and Sponsors	Annually	PEIMS report	Enrollment numbers in extracurricular activities	AEIS dropout rate
Seek part-time employment for special education students who qualify for the VAC program	Carl Perkins Funds; workshops and training for voc. ed. and spec. ed. teachers	Principal Counselor Voc. Teacher Spec. Ed. Teacher	Annually	PEIMS report	Follow-up survey	AEIS dropout rate
Refer to and provide academic, vocational, and personal counseling for students in need of those services	Counselor's salary and training	Principal Counselor Voc. Teacher	Annually	PEIMS report	Periodic checks of potential dropout students' attendance, grades, etc.	AEIS dropout rate
Utilize computer technology to motivate students and remediate those who are interested in remedial courses which will assist students in graduating	Funds to maintain distance learning lab and computers; funds for students to take remedial courses and make-up internet courses	Principal Counselor Voc. Teacher District Tech. Coordinator	Annually	PEIMS report	Successful graduation	AEIS dropout rate

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Goal 5: TAKS Exit Math

Long Range Goal: To exceed standards for all students taking the TAKS Exit level math exam.

Performance Objective: For all students taking the TAKS Exit level math exam to pass.

Needs Assessment: (1) The new TAKS standards.

STRATEGIES/ACTIVITIES	RESOURCES	PERSON(S) RESPONSIBLE	TIMELINES	COMPLETION EVIDENCE	FORMATIVE EVALUATION	SUMMATIVE EVALUATION
Continue district math vertical alignment process	Vertical alignment staff development; substitutes for teachers working on vertical alignment; TEKS	Principal Counselor Teachers	Annually	TAKS scores	Daily work; tests	TAKS scores and AEIS IT results
Smaller math classes for incoming freshmen to assist in transition	Horizontal alignment staff development and more math teachers	Principal Counselor Teachers	Aug.-May Daily	TAKS scores; report cards	Daily work; tests	TAKS scores, report cards, and AEIS IT results
Administer the PLAN test during the fall of each year to monitor student performance and ability	PLAN test	Principal Counselor Teachers	Annually	PLAN scores	PLAN test	TAKS scores and AEIS IT results
Encourage UIL participation in math events	UIL funds for practice meet and district/regional meets	Principal Teachers	Annually	UIL entries	Advancement to regional and state meet	District, regional, and state awards
Offer one section of Algebra I in the eighth grade curriculum	Curriculum materials; TEKS	Principal Counselor Teachers	Annually	Schedule	Number of students enrolled; daily work; tests	TAKS scores and AEIS IT results
Incorporate the advanced placement classes into the math curriculum	Advanced placement seminars	Principal Counselor Teachers	Annually	TAKS scores	Daily work; tests	TAKS scores and AEIS IT results
Serve G/T students through AP math curriculum.	State G/T convention	Principal Counselor Teachers	Annually	TAKS scores	Daily work; tests	TAKS scores and AEIS IT results

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Monthly math team meetings	Refreshments; time	Principal Teachers	Monthly	Monthly reports	Alignment work	TAKS scores and AEIS IT results
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Goal 6: TAKS Exit Language Arts

Long Range Goal: To exceed standards for all students taking the TAKS Exit level language arts exam.

Performance Objective: For all students taking the TAKS Exit level language arts exam to pass.

Needs Assessment: (1) The new TAKS standards.

STRATEGIES/ACTIVITIES	RESOURCES	PERSON(S) RESPONSIBLE	TIMELINES	COMPLETION EVIDENCE	FORMATIVE EVALUATION	SUMMATIVE EVALUATION
Vertically align the curriculum to close gaps and avoid redundancy	Vertical alignment staff development; substitutes for teachers working on vertical alignment	Principal Counselor Teachers	Annually	TAKS scores	Daily work; tests	TAKS scores and AEIS IT results
Encourage library use and writing across the curriculum	Horizontal alignment staff development; curriculum materials; TEKS	Principal Counselor Librarian	Annually	TAKS scores	Daily work; tests	TAKS scores and AEIS IT results
Utilize technology for research and reading comprehension	Technology funds; laptop computers	Principal Teachers Librarian	Annually	Research papers and projects	Research papers and projects	Portfolios
Administer PLAN test in the fall of each year	PLAN test	Principal Counselor	Annually	PLAN scores	PLAN test	TAKS scores and AEIS IT results
Encourage UIL participation in literary events	UIL funds for practice meet and district/regional meets	Principal Teachers	Annually	UIL entries	Advancement to regional and state meets	District, regional, and state meet awards

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Add a 15-minute Activity Period during the school day for independent reading	Newspaper subscriptions through Newspapers in Education	Principal Counselor Teachers Librarian	Annually	Schedule	Observation of reading time increase	Reading scores
Monthly language arts team meetings	Refreshments; time	Principal Teachers	Monthly	Monthly reports	Alignment work	TAKS scores and AEIS IT results

Goal 7: TAKS Exit Social Studies

Long Range Goal: To exceed standards for all students taking the TAKS Exit level social studies exam.

Performance Objective: For all students taking the TAKS Exit level social studies exam to pass.

Needs Assessment: (1) The new TAKS standards.

STRATEGIES/ACTIVITIES	RESOURCES	PERSON(S) RESPONSIBLE	TIMELINES	COMPLETION EVIDENCE	FORMATIVE EVALUATION	SUMMATIVE EVALUATION
Vertically align the curriculum to close gaps and avoid redundancy	Vertical alignment staff development; substitutes for teachers working on vertical alignment	Principal Counselor Teachers	Annually	TAKS scores	Daily work; tests	TAKS scores and AEIS IT results
Align TEKS objectives with new state adopted textbooks.	TEKS; curriculum materials	Principal Counselor Teachers	Annually	TAKS scores	Daily work; tests	TAKS scores and AEIS IT results
Incorporate current events into all levels of social studies	Newspaper and magazine subscriptions; computers	Principals Counselor Teachers	Annually	Current event reports / presentations during class	Daily work; tests	Portfolio
Perform across the curriculum research about historical event and people	Horizontal alignment staff development; curriculum materials; TEKS	Principal Librarian	Annually	TAKS scores	Daily work; tests	TAKS scores and AEIS IT results
Monthly social studies team meetings	Refreshments; time	Principal Teachers	Annually	Monthly reports	Alignment work	TAKS scores and AEIS IT results
Encourage UIL participation in social studies event and current events	UIL funds for practice meet and district/regional meets	Principal Teachers	Annually	UIL entries	Advancement to regional and state meets	District, regional, and state awards

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Goal 8: TAKS Exit Science

Long Range Goal: To exceed standards for all students taking the TAKS Exit level science exam.

Performance Objective: For all students taking the TAKS Exit level science exam to pass.

Needs Assessment: (1) The new TAKS standards.

STRATEGIES/ACTIVITIES	RESOURCES	PERSON(S) RESPONSIBLE	TIMELINES	COMPLETION EVIDENCE	FORMATIVE EVALUATION	SUMMATIVE EVALUATION
Vertically align the curriculum to close gaps and avoid redundancy	Vertical alignment staff development; substitutes for teachers working on vertical alignment; TEKS; Region X supervisor on-site visits	Principal Counselor Teachers	Annually	TAKS scores	Daily work; tests	TAKS scores and AEIS IT results
Align TEKS objectives with new state adopted textbooks	TEKS; curriculum materials	Principal Counselor Teachers	Annually	TAKS scores	Daily work; tests	TAKS scores and AEIS IT results
Share scientific instruments with junior high to ensure exposure to lab work.	Laboratory supplies and equipment	Principal Counselor Teachers	Annually	TAKS scores	Daily labs and tests	TAKS scores and AEIS IT results
Provide library books which can be checked out by science students for research	Library books; curriculum materials; TEKS; media expenses	Principal Counselor Librarian Teachers	Annually	TAKS scores	Daily work; tests	TAKS scores and AEIS IT results
Encourage more students to take advance placement classes and exams	Advanced placement seminars	Principal Counselor Teachers	Annually	TAKS scores	Daily work; tests	TAKS scores and AEIS IT results

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Monthly science team meetings	Refreshments; time	Principal Teachers	Annually	Monthly reports	Daily work; tests	TAKS scores and AEIS IT results
Encourage UIL participation in science events	UIL funds	Principal Teachers	Annually	UIL entries	Advancement to regional and state meets	District, regional, and state awards

Goal 9: Minority students passing the TAKS

Long Range Goal: To increase the percent of minority students passing the TAKS test as the number of minority students in the district increases proportionately.

Performance Objective: To increase the percent of minority students passing the TAKS by 5% annually.

Needs Assessment: (1) Lack of proficient English spoken in homes. (2) Lack of materials in the home to improve reading skills. (3) Lack of multicultural awareness on the campus.

STRATEGIES/ACTIVITIES	RESOURCES	PERSON(S) RESPONSIBLE	TIMELINES	COMPLETION EVIDENCE	FORMATIVE EVALUATION	SUMMATIVE EVALUATION
Resource information will be made available to take home for all minority students.	Brochures and flyers	Principal Counselor	Annually	Parental interest	Follow-up survey	Follow-up survey
Open the LHS media center during the summer and evening hours.	Funding for staff member to remain in media center and computer software and hardware	Principal Counselor Librarian	Annually	Parental attendance	Follow-up survey	Follow-up survey
Work one-on-one with the counselor and ESL teacher in TAKS preparation.	Funding for hiring more bilingual teachers; funding for ESL teacher certification	Principal Counselor ESL teacher Classroom Teachers	Annually	Number of students passing TAKS	Daily work; tests	TAKS results; AEIS data

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Give PLAN test to all 10 th grade students in the fall of each year to assess abilities.	PLAN test	Principal Counselor	Annually	PLAN results	Assess PLAN to determine strengths and weaknesses.	TAKS results; AEIS data
Smaller classes for minority students who are in risk of failure	Teachers and ESL training	Principal Teachers	Annually	Successful passing rate	Successful advancement to next level	Graduation rate increase

Goal 10: Economically disadvantaged students passing the TAKS

Long Range Goal: To increase the number of economically disadvantaged students passing the TAKS.

Performance Objective: To increase the number of economically disadvantaged students passing the TAKS by 5% annually until the goal is met.

Needs Assessment: (1) Lack of materials in the home for reading and writing skills. (2) Lack of real-life mathematics application to understand math concepts.

STRATEGIES/ACTIVITIES	RESOURCES	PERSON(S) RESPONSIBLE	TIMELINES	COMPLETION EVIDENCE	FORMATIVE EVALUATION	SUMMATIVE EVALUATION
Resource information will be made available to take home for all students in need.	Brochures and flyers	Principal Counselor	Annually	TAKS scores	TAKS scores	TAKS scores.
Open the LHS media center during the summer and evening hours.	Funding for staff member to remain in media center	Principal Counselor Librarian	Annually	Attendance	Follow-up survey	Follow-up survey
Work one-on-one with the counselor in TAKS preparation.	TAKS released test; TEKS; curriculum material	Principal Counselor	Annually	Benchmark data	TAKS scores	TAKS results; AEIS data
Give PLAN test to all 10 th grade students in the fall of each year to assess abilities.	PLAN test	Principal Counselor	Annually	PLAN results	Assess PLAN to determine strengths and weaknesses.	TAKS results; AEIS data

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Administer practice TAKS to freshmen during the spring in order to remediate and tutor for the exit level test.	TAKS released test; TEKS; curriculum material	Principal Counselor Teachers	Annually	TAKS scores	TAKS benchmark	TAKS scores and AEIS IT results
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Goal 11: Special Population Students

Long Range Goal: Establish a process and provide staff development to ensure that the staff knows proper procedures for acquiring assistance for special population students.

Performance Objective: Staff development will be provided through the 2004-2005 school year on the pre-referral process, continuum of services, timelines and process of reevaluations, and personnel responsibilities for special education services, dyslexia identification, conflict resolution, and violence prevention and intervention.

Needs Assessment: Committee review of comprehensive analysis process matrix summary sheet established areas of need.

STRATEGIES/ACTIVITIES	RESOURCES	PERSON(S) RESPONSIBLE	TIMELINES	COMPLETION EVIDENCE	FORMATIVE EVALUATION	SUMMATIVE EVALUATION
Campus staff development in all of the above areas.	Funding for sp.ed./dyslexia staff development and speakers	Principal Counselor Sp.Ed. Diag. Teachers	Annually	Success rate of special pops. Students (attendance, academic success, no dropouts)	Improved academic performance, attendance, and less dropouts by special pops. students	Campus report card.
District staff development at the beginning of the year by ESC and county co-op consultants.	Funding for sp.ed./dyslexia staff development and speakers	Principal Counselor Sp.Ed. Diag. Teachers	Annually	Success rate of special pops. Students (attendance, academic success, no dropouts)	Improved academic performance, attendance, and less dropouts by special pops. students	Overall scores and student success will improve; AYP

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Continuum of faculty meeting throughout the year for state mandated updates.	Resources for training	Principal Counselor Sp.Ed. Diag. Teachers	Annually as needed	Success rate of special pops.	Improved academic performance	Successful students
Teachers and administrators attend state gifted/talented convention in the fall of each year.	Funding for state G/T convention; curriculum materials	Principal Counselor G/T and AP Teachers	Annually	Research projects	Research projects and portfolios	Higher level critical thinking, problem solving projects
Re-employ SRO	Funding for SRO and workshops to attend	Principal	Annually	Discipline referrals	Discipline referrals	Principals' discipline report
SRO, counselors, and administrators attend violence prevention and intervention workshops.	Funding for workshops	Principal Counselor Teachers SRO	Annually	Discipline referrals	Discipline referrals	Principals' discipline report
Counselor and SRO work together for drug prevention week and other special events.	Funding for Red Ribbon Week in October and other special events	Principal Counselor SRO	Annually	Red Ribbon Week Schedule	Discipline and counseling referrals	End-of-year Safe and Drug-Free Schools Report

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Goal 12: Career Preparation classes

Long Range Goal: To prepare students for the future with life skills and knowledge so they will be able to enter the work force.

Performance Objective: To offer every student some type of life skill course.

Needs Assessment: Student Area of Interest survey.

STRATEGIES/ACTIVITIES	RESOURCES	PERSON(S) RESPONSIBLE	TIMELINES	COMPLETION EVIDENCE	FORMATIVE EVALUATION	SUMMATIVE EVALUATION
Career counseling	Curriculum material	Principal Counselor Vocational teachers	Annually	Number of students enrolled in career preparation classes; number of students entering the job market	Follow-up survey	Follow-up survey
Vocational classes for everyone	Curriculum material	Principal Counselor Vocational teachers	Annually	Number of students enrolled in career preparation classes; number of students entering the job market	Monitor enrollment of vocational classes	PEIMS
Tech-Prep classes and VAC	Tech-prep consultants; Carl Perkins Funds	Principal Counselor Vocational and Spec. Ed. teacher	Annually	Number of students entering colleges under dual-credit/tech prep umbrella and jobs for spec. ed. students	Monitor enrollment of vocational classes; follow-up on graduates and successful job market	Follow-up survey
Dual-Credit classes	Textbooks and teacher to monitor class	Principal Counselor	Annually	Number of students entering colleges under dual-credit/tech prep umbrella	Monitor enrollment of vocational classes; follow-up on graduates	AEIS data
Vertical alignment for vocational classes, along with four core areas of curriculum	Vertical alignment staff development; substitutes for teachers working on vertical alignment; TEKS	Principal Counselor Vocational teachers	Annually	Successful vocational classes	Monitor enrollment of vocational classes; daily work; tests; follow-up on graduates	PEIMS
Career/College Night for parents of juniors and seniors in the fall semester	University representatives; brochures	Principal Counselor	Annually	Attendance at Night	Number of students attending Career/College Night	Follow-up survey

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Goal 13: Parental Involvement

Long Range Goal: To encourage and increase parental involvement.

Performance Objective: To observe increased parental involvement in school activities.

Needs Assessment: Observation of lack of parental attendance at school functions.

STRATEGIES/ACTIVITIES	RESOURCES	PERSON(S) RESPONSIBLE	TIMELINES	COMPLETION EVIDENCE	FORMATIVE EVALUATION	SUMMATIVE EVALUATION
Pre-registration in the summer before school starts so parents can attend and receive information	Funds for counselor and staff	Principal Counselor	Annually	Student/Parent registration	Student/parent attendance	Improvement in student, teacher, parent relationships
Meet the Teacher Night during the first month of school	Refreshments for parents who attend activities	Principal Counselor Teachers	Annually	Student/Parent registration	Student/parent attendance	Improvement in student, teacher, parent relationships
Career/College Night for parents of juniors and seniors in the fall semester	University representative; brochures	Principal Counselor	Annually	Student/Parent registration	Student/parent attendance	Improvement in student, teacher, parent relationships
National Parental Involvement Day during American Education Week	Brochures and refreshments	Principal Counselor	Annually	Student/Parent registration	Parental attendance	Improvement in student, teacher, parent relationships
At the end of the first six weeks, parents come to the school to pick up the student's report card	Refreshments for parents who attend activities	Principal Counselor Teachers	Annually	Student/Parent registration	Parental attendance	Improvement in student, teacher, parent relationships
Recognize senior UIL participants and parents during the last home game of the athletic season	Tickets for parents and badges or pins	Principal Athletic Director	Annually	Parent attendance	Parent attendance	Improvement in student, teacher, parent relationships
Mail district newsletter to every home in the area	Funds for newsletter and staff to publish	Principal Counselor	Annually	Follow-up survey	Follow-up survey	Improvement in student, teacher, parent relationships

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