



**Position Applying For**

List the position(s) applying for: \_\_\_\_\_

Type of Employment  Full-time  Part-time**Specific Skills**

List specific skills and any machines or equipment you can operate. Include number of years experience.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_  
 4. \_\_\_\_\_ 5. \_\_\_\_\_ 6. \_\_\_\_\_

**Public School Work/Subbing Experience (List in Chronological Order – Most Recent First)**

From Mo. Yr.		To Mo. Yr.		No. of Years F/T P/T		School Name With Address	Name of Supervisor Title/Telephone Number	Grade or Subject Taught	Reason For Leaving

**Non School Experience (List in Chronological Order – Most Recent First)**

From Mo. Yr.	To Mo. Yr.	Employer's Name, Address, Telephone w/Area Code	Supervisor	Position (Brief Description)	Salary/ Rate of Pay	Reason For Leaving

Have you ever been discharged from any employment, had a contract of employment non-renewed, been asked to resign from your employment, or resigned from employment in lieu of discharge or non-renewal? Yes  No

If yes, provide a full description of the circumstances of the discharge, non-renewal or resignation \_\_\_\_\_

**References (Please Print)**

Applicants are required to furnish at least four references. Applicants with teaching experience should include superintendents, principals, and teachers as references. Beginning teacher applicants should include college instructors and public school supervisory teachers. Please do not list relatives.

Leonard Independent School District interprets the Open Records Law to read as follows: (1) an applicant will not be given the opportunity to see written references or recommendations; (2) pre-employment references or recommendations will not be considered part of the employee's personnel file. Place an asterisk beside any reference not to be contacted at the present time and indicate the time that a contact may be made.

Full Name of Reference	Place of Employment/Position	Phone/Fax Number	Address	City, State, Zip

**Miscellaneous Information**

List relatives who are either employed by LISD or members of the LISD Board of Trustees and include the family relationship.

Have you ever been convicted of a crime or received deferred adjudication, probation or other deferred ruling for any crime (excluding minor traffic violations)?  Yes  No

If yes, provide complete details, including the date of conviction and incarceration, if any, and disposition, including any suspended sentence, fine probation, deferred adjudication, or similar disposition. Conviction of a crime is not an absolute bar to employment. All relevant circumstances, such as how long ago the conviction occurred and the crime involved, will be considered in relation to specific job requirements. LISD conducts a criminal history check on all applicants for hire. Failure to fully disclose your criminal history, if any, will preclude further consideration of your application for employment.

Have you ever been a substitute with our District before? \_\_\_\_\_

If yes, give date(s) you were a substitute for LISD \_\_\_\_\_

Have you filed an application with our District before? \_\_\_\_\_

If yes, give date(s) and position(s) applied for \_\_\_\_\_

Do you possess a certificate of any kind that is currently suspended, revoked, or pending such action in any state? Yes  No

If yes, which state? \_\_\_\_\_