



Leonard Independent School District

#1 Tiger Alley
Leonard, Texas 75452

Brad Maxwell, Superintendent

Ph. (903) 587-2318
Fax (903) 587-2845

November 17, 2020

Dear Leonard High School Parents and Staff,

As part of Leonard ISD's practices to respond to COVID-19, we are notifying all families of students and staff at Leonard High School, that the district has been notified today that a staff member, who has now been test-confirmed to have COVID-19, was last present at the high school campus on Wednesday, November 11.

Due to privacy requirements, we are unable to release the name of the individual or details that may identify him or her. LISD is working closely with the Department of State Health Services (DSHS) and is following TEA guidelines regarding the procedures of a test-confirmed case including thoroughly sanitizing our facilities.

Any individuals determined to have been in close contact with the infected individual, the parent or staff member would have been notified by LISD personnel this afternoon. Close contact is defined by TEA as: a). being directly exposed to infectious secretions (being coughed on, sneezed on, etc.) or b). being within 6 feet for a cumulative of 15 minutes; additional factors like case/contact mask wear (both the infectious individual and the potential close contact have been consistently and properly masked), ventilation, dividers, and case symptomology may affect this determination. When a test-confirmed positive case arises, anyone determined to be in close contact will remain off campus for up to two weeks to ensure that they cannot expose others in order to mitigate the spread. If any student must quarantine, he or she will then transition to remote learning so they will be able to continue the learning process during this time.

While we do not have reason to believe that those who were not in close contact with the infected individual have reason to be concerned, we advise you to monitor for symptoms and notify your primary care physician if symptoms develop.

Any of the following symptoms may indicate a possible COVID-19 infection:

- Temperature of at least 100.0° or chills
- Unusual sore throat
- New, uncontrolled cough causing difficulty breathing
- Diarrhea/vomiting/abdominal pain
- New onset of severe headache
- Loss of taste or smell
- Muscle or body aches or fatigue

- Congestion or runny nose
- Shortness of breath

LISD will continue to work with our local and state health officials to mitigate the spread of COVID-19. Staff and students (with assistance from the parent) should continue to self-check for symptoms each morning prior to coming to school and report any symptoms or close contacts with test-confirmed individuals to their campus office or to our school nurses Nancy Zachary, zacharyn@leonardisd.net (903) 587-2316, ext. 230 or Leah Thompson, thompsonls@leonardisd.net (903) 587-2315, ext. 502. We appreciate your support as we all must work together to ensure our school and community members remain safe and healthy. Leonard ISD will actively monitor this situation and will provide additional information as needed.

Sincerely,

A handwritten signature in black ink that reads "Brad Maxwell". The signature is written in a cursive style with a large, prominent "B" and "M".

Brad Maxwell
LISD Superintendent